



FIRE & RESCUE

CARING FOR YOUR FAMILY, HOME AND COMMUNITY

October 19, 2011

TO: Contractors *C. Hamp*
FROM: Christine E. Hamp, Administrative Services Director
SUBJECT: **SMALL WORKS ROSTERS**

Call for Contractors

Spokane County Fire District 9 hereby calls for contractors who wish to be placed on the Small Works Rosters for District public works contracts in amounts of \$20,000 to \$300,000 in accordance with the provisions of RCW 39.04.155. Contractors that wish to be listed must complete a *Contractor Form* provided by the District. For additional information and procedures, contact Spokane County Fire District 9, 3801 East Farwell Road, Mead WA 99021; (509) 466-4602; admin@scfd9.org; www.scfd9.org.

Spokane County Fire District 9 encourages you to submit an enrollment application for the District's Small Works Rosters. The District uses these Rosters to invite contractors to bid on small public works jobs.

A summary of Small Works procedures is attached for your information. It is the intent of the District to use these procedures for its eligible projects.

If you wish to be included on the District's Small Works Rosters, please complete and return the attached ***Small Works Contractor Form***.

If you have questions, please give me a call at (509) 466-4602.

Thank you for your interest.

Attachments: Small Works Procedures
Small Works Contractor Form